



BY BRAND SAFWAY

# RIGGING CHECKLIST

Customer:	Date:	Rental Contract Number:
Job Site:	Serial Numbers:	
Competent Person's Name:	Rigger's Number:	

The purpose of this checklist is to provide useful reminders to a competent person inspecting suspended scaffold rigging and equipment. Always be sure to follow the manufacturer's instructions, SafeWorks guidelines, and any Federal, State/Provincial, and Local regulations that apply. It is required that the competent person complete this form for each stage and every rigging operation **BEFORE ANYONE OPERATES** the equipment and/or leaves the job site. The original document must be filed with the associated rental contract, in the branch customer files.

GENERAL CONSIDERATIONS	YES	NO	N/A
Is equipment damaged?			
Is equipment overloaded?			
The equipment is not used for any purposes or in ways other than for what it was intended.			
Communication with workers on the platform is available.			
A competent person qualified in the use of suspended scaffolds supervises all the suspended scaffold systems that must be erected, altered or dismantled.			
Unattended platforms are secured and power is disconnected to prevent unauthorized use.			
All required labels are present and clearly legible.			
All connection hardware is in good working condition with properly installed locking devices.			
SUPPORT SYSTEMS	YES	NO	N/A
The structure is able to support the loads imposed by the rigging equipment.			
<b>All loose items have been removed from area and secured.</b>			
Suspension points are spaced the same as the hoists / verified by tape measure- Both are spaced @ ____ft.			
The rigging equipment is properly designed for the application and has been correctly assembled and installed per the manufacturer's instructions.			
Additional safety precautions are taken when welding from a suspended scaffold.			
All temporary rigging equipment is properly tied back to a structurally sound anchorage.			
Davits, sockets, or other permanent equipment are erected and installed correctly, and inspections are current.			
Tested anchorage supports used in lieu of counterweights will support all applied loads. (Qualified Persons must evaluate all direct connections)			
All welds are in good condition.			
All components are undamaged and are in good working condition. All mounting holes are free from deformation and/or cracks.			
Steel parts do not have penetrating rust.			
The wire rope is long enough to reach the bottom of the drop. (Plus 4 feet for traction hoist, or 4 wraps on a drum hoist)			
Suspension wire rope is in good condition and suspended correctly.			
Power cord has strain reliefs at source and at all connections, all edges it passes over are padded.			
After load is applied, check that all fittings / fist grips are secure and torqued to specifications.			

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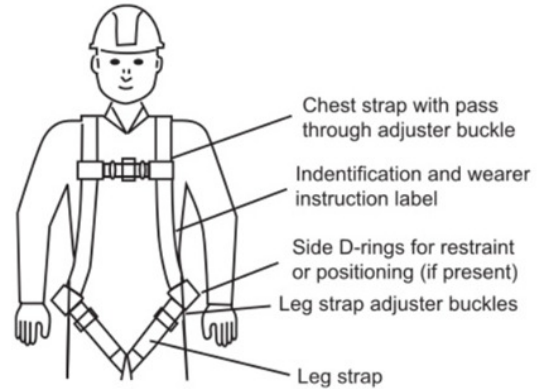
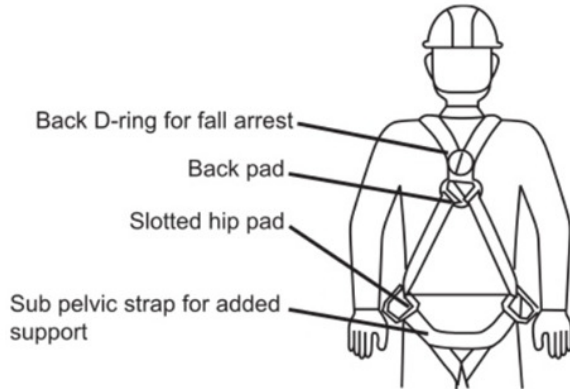
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<b>SUSPENDED EQUIPMENT</b>			
<b>LIFELINES ARE MANDATORY (DURING INSTALLATION, if lifelines are required, the following applies):</b>			
<b>LIFELINES ARE MANDATORY FOR END USERS (DURING OPERATION lifelines are required, the following applies):</b>			
Each vertical lifeline has been inspected for safe use and is correctly installed with edge protection to an independent anchor point capable of holding a 5,000 pound ultimate load. (2,268 Kg)			
Workers must use proper fall arrest equipment at all times.			
Each rope grab is correctly installed and operating properly, and the size is compatible with the lifeline.			
Each full body harness is properly inspected and adjusted.			
Each shock-absorbing lanyard with double locking hooks is inspected and is installed correctly for safe use.			
An emergency rescue plan has been developed and reviewed in detail.			
Fall arrest equipment will be used around unguarded areas where a fall of 4' or more exists.			
A safety zone directly below the scaffold has been properly identified.			
Hoist/stirrup and platform connections properly secured with Grade 5 bolts or pins, secured properly.			
All accessories (platform connections, wall rollers, toe boards, guard rails) of the scaffold have been installed and tightened with the proper hardware.			
Hoists are in proper operating condition per manufacturer's instructions. The wire rope is reeved properly.			
On drum hoists, check that the rope is terminated at the drum properly, and the wraps are in good order.			
Transformers provided on the stage are secured to the platform.			
All Power cords must have strain reliefs and are secured at all connections and at the platform.			
The power supplied at the hoist is enough to operate it properly. Power has been checked with an in-line meter, under load. Continuity to ground has been verified.			
When working near power lines, a safe distance must be maintained. Check with the local authority when working near exposed power lines. A minimum clearance of 10 feet is required between scaffold equipment and power lines. Your local power company has been contacted regarding problems or issues relating to any hazards.			
Weather conditions are acceptable for safe use of the platform. Wind speeds do not exceed 25 MPH (40 KPH) for a multi-point suspended platform <b>OR</b> 20 MPH (32 KPH) for a single-point work cage or bosun's chair.			
The hoists are properly selected for the selected for the application and have been correctly installed per the manufacturer's instructions.			
The manufacturer's operating instructions have been read, understood, and are available for reference.			
The daily tests have been performed according to the hoist operating manual.			
The hoists are in proper working order.			
The electric cable and/or air hose connections are secured, have been inspected, and are safe for use.			
The emergency stop and secondary brake operate correctly.			
Controlled Descent is tested and is working properly.			
Handrails positioned at 42 inches (1066.8 mm) above platform deck (Front and back).			
Toe boards have been installed on all platform edges.			
Mesh has been installed on the platform between the toe board & top handrail (Added wind load is a potential hazard & must be evaluated).			
Welding protection has been installed.			
Operator's manuals for all products is present on site.			
<b>Platform has been raised to a suspend position. Re-torque wire rope fittings &amp; check support system.</b>			

<b>SITE SPECIFIC REQUIREMENTS (e.g. Working over water, explosive area, possible rotation,...)</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>

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<b>OPERATOR BRIEFING</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Proper hoist operation / all features			
Fall protection requirements			
Wire rope inspection			
Electrical Hazards / Welding hazards & protection			
Check support equipment prior to use			
Load restrictions on platform			
Code of Safe Practices provided to scaffold users			
<b>Indicate the location of all operators manuals</b>			



<b>OPERATOR NAMES / COMPANY</b>	<b>OPERATOR NAMES / COMPANY</b>

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